

School-Community Engagement Coordinator – Saskatchewan Alliance for Youth and Community Well-being (SAYCW)

The Saskatchewan Alliance for Youth and Community Well-being supports schools and communities to learn about the health and well-being of their youth, and helps schools and communities connect with stakeholders and resources, so that together, they can act on opportunities to improve youth health and well-being. The School-Community Engagement Coordinator will support SAYCW Working Groups in their efforts to inform, engage, empower and mobilize schools and communities to take health promoting action. This initiative is led by the Saskatchewan Cancer Agency, in collaboration with over 20 diverse organizations in Saskatchewan.

Overview:

The School-Community Engagement Coordinator will support schools in understanding their Thriving Youth, Thriving Communities Survey results and exploring health promoting actions based on these results, aligning these actions within a Comprehensive School Community Health (CSCH) framework. The School-Community Engagement Coordinator will support SAYCW knowledge translation activities including, but not limited to, coordination, development and dissemination of resource toolkits in survey themes; establishment of community partnerships to support school understanding of survey results and health promoting actions; and providing assistance to schools and communities with the SAYCW grant application process. The School-Community Engagement Coordinator will also support school and school division/authority recruitment for the next survey cycle in 2019.

The School-Community Engagement Coordinator must be able to conduct multiple tasks, meet timelines, and will be required to work both independently and as a member of a highly educated team. The School-Community Engagement Coordinator will report to the Project Manager and work collaboratively with the SAYCW Steering Committee, Working Groups, project staff, and school and community stakeholders, including First Nations and Métis authorities. This position involves travel within Saskatchewan and requires a valid Saskatchewan Driver's License.

Primary Duties and Responsibilities:

- Strengthen and maintain collaborative working relationships with SAYCW partners, school authorities and communities to support local action based on the survey results.
- Nurture and strengthen relationships with First Nations and Métis schools and communities in the province.
- Act as liaison between SAYCW and participating schools and school divisions/authorities, including but not limited to: providing follow-up, access to resources, and guidance for schools based on survey results; determining the school's knowledge to action needs; and sharing evidence-based effective interventions, success stories and action ideas.
- Coordinate all aspects of the community partnerships and Communities of Practice, including but not limited to: recruitment of members; connecting members to schools and communities; and development and management of the online toolkits.
- Assist with the Healthy Schools and Communities Grant initiative, including but not limited to: supporting further development and modification of the grant process; supporting schools and communities in the application process; and supporting evaluation of the grant initiative.

- Provide leadership and coordination in refining and implementing the knowledge translation strategy and the school engagement strategic plan.
- Use various outreach and engagement strategies to identify and optimize partnership engagement opportunities at the school and community level to support the knowledge to action initiatives and school recruitment.
- Recruit schools for the next implementation of the SAYCW Thriving Youth, Thriving Communities Survey.
- Chair and provide leadership and coordination regarding knowledge translation and school recruitment activities of the Knowledge to Action Working Group.
- Attend and provide regular progress reports regarding knowledge translation and school recruitment activities to the other SAYCW Working Groups and SAYCW Steering Committee.
- Further develop, monitor, update and manage the content and design of the SAYCW website and social media (e.g., Facebook page, Twitter account).

Education and Experience:

- Academic training at a Master’s degree level in population health, community health, public health, social sciences, or related field.
- Experienced in knowledge translation and community development; and have an understanding of population health promotion, social determinants of health, and community-based action and research.
- Proficiency in using Microsoft Office suite of software.

Term: Full time for a one-year term; potential for renewal.

Starting Date: As soon as possible.

Location: Saskatchewan Cancer Agency University Heights Location (Saskatoon).

Compensation: Salary commensurate with qualifications and experience; benefits included.

Applications will be accepted until April 18, 2018 or until the position is filled. Please submit application by email, complete with cover letter, resume and three (3) references to:

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 SAYCW Project Manager
 Population Health Promotion Practitioner
 Saskatchewan Cancer Agency
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